Final Program Review Determination
PRCN #: 200940827013

Appendix B

SDSU's Response
to the Program Review Report
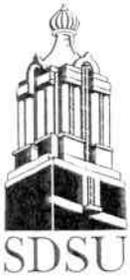
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JUL 3 0 2010

Federal Student Aid

July 30, 2010

Fran Susman
Federal Student Aid
School Participation Team – Denver
1244 Speer Boulevard, Suite 201
Denver, CO   80204

Dear Ms. Susman,

On July 2, 2010, South Dakota State University (SDSU) received a Program Review Report (OPE ID: 00347100; PRCN: 200940827013) from you regarding the September 22-24, 2009 site visit to review SDSU's compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*. Enclosed as Item 1 is the University's response to the Program Review Report.

This response addresses each of the six findings:
1. Failure to Properly Classify and Disclose Crime Statistics;
2. Inaccurate Reporting of Crime Statistics to the Office of Postsecondary Education;
3. Failure to Report Crimes for Non-Campus Building/Property;
4. Failure to Request Crime Statistics from Local Police for Non-Campus and Adjacent Public Property;
5. Failure to Maintain an Open Daily Crime Log in Accordance with Federal Regulations; and
6. Lack of Adequate Policy Statements.

The review was an informative and educational process for university officials as it identified areas needing improvement in classifying and reporting crime on campus, developing our Daily Crime Log, as well as preparing the Annual Campus Security Report. As you will observe, SDSU Administration understands and has integrated the recommendations and required actions of the site team into the University Police Department and Student Affairs daily operations.

If you have further questions about our response, please feel free to contact me by calling 605-688-4478 or by e-mail: Matthew.Aschenbrener@sdstate.edu.

Sincerely,

Matthew Aschenbrener, Ed.D.
Assistant Vice President for Student Affairs

Submitted through

Marysz Rames, Ed.D
Vice President for Student Affairs
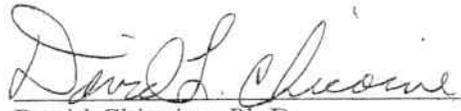
David Chicoine, Ph.D.
President

cc: Timothy Heaton, Chief of Police, SDSU

Enclosures: Item 1 - SDSU Response to Program Review Report
                Item 2 - Proposed Revised 2007 SDSU Campus Security Report (CSR) –
                          Statistical Disclosures
                Item 3 - Revised SDSU Campus Security Report (CSR) – Policy and Procedure
                          Statements, 2010
                Item 4 - Clery Reporting Review Committee (CRRC) Description
                Item 5 - Revised 2007 SDSU Campus Security Report (CSR) – Statistical
                          Disclosures, (submitted to Department of Education 2009)
                Item 6 - Revised 2007 SDSU Website Campus Security Report (CSR) –
                          Statistical Disclosures (posted to the SDSU website 2009)
                Item 7 - Sample Letter to Local Police Departments at Non-Campus Instructional
                          Sites
                Item 8 - Sample Letter to Brookings, South Dakota, Police Department
                Item 9 - Revised SDSU Daily Crime Log (DCL)
                Item 10- SDSU Police Department – Daily Crime Reporting Overview
                Item 11- SDSU Campus Security Report (CSR) – Policy and Procedure
                          Statements, 2009
                Item 12- Revised List of SDSU Personnel to Report Crime

<u>ITEM 1 – SDSU RESPONSE TO PROGRAM REVIEW REPORT</u>

Finding 1: Failure to Properly Classify and Disclose Crime Statistics

Required Actions:
1.a SDSU may provide additional documentation that might change the reportable crime classifications on the crimes discussed by the review team.

SDSU officials concur with the assessment of the Site Visit Team regarding the classifications of the following seven cases: 120400, 120265, 120110, 120123, 120525, 120536, and 120537.

1.b SDSU must correct all errors in the crime statistics in the University's Campus Security Report and online campus security database.

The inaccuracies in the reporting of the seven cases identified in this finding have been corrected in the Proposed Revised 2007 SDSU Campus Security Report (CSR)– Statistical Disclosures, see Item 2. Upon receipt of the final Program Review Report, these changes will be made to the Department of Education on-line campus security database and will also be posted to the SDSU website.

1.c SDSU must re-examine and improve policies, procedures, internal controls, and training programs to ensure that all incidents of crime reported to the police or a campus security authority are classified properly and included in the CSR's statistical disclosures.

A number of policies, procedures and internal controls to increase the accuracy of classification and subsequent disclosure have been undertaken.
- Assigned the official function of Records Officer to the UPD Corporal to ensure more systematic review of how individual officers classify incidents, (see Item 3 Revised SDSU CSR – Policy and Procedure Statements, 2010 – pages 2 and 3).
- Created a Clery Reporting Review Committee (CRRC) to incorporate a group audit of classification and disclosure efforts prior to filing the CSR, (see Item 3 Revised SDSU CSR – Policy and Procedure Statements, 2010 – page 3; and Item 4 CRRC Description).
- Require officers to classify offenses according to both South Dakota Codified Law and Clery criteria in their incident reports (see Item 3 Revised SDSU CSR – Policy and Procedure Statements, 2010 – page 2).

SDSU identified a number of training initiatives to ensure that officers improve classification and disclosure efforts.
- Assigned the official function of Clery classification training to the UPD Records Officer to ensure continuous training is completed for all officers regarding incident classification, as well as conduct annual staff training on classification and disclosure requirements to ensure that nuances between South Dakota Codified Law and Clery criteria are accurately accounted for in reporting procedures (see Item 3 Revised SDSU CSR – Policy and Procedure Statements, 2010 – pages 2 and 3).
- Provide Clery updates at monthly UPD staff meetings.
- Provide Clery training to all newly hired UPD officers (see Item 3 Revised SDSU CSR – Policy and Procedure Statements, 2010 – page 3.

Finding 2: Inaccurate Reporting of Crime Statistics to the Office of Postsecondary Education

Required Actions:
2.a SDSU is required to re-examine and revise its crime statistics.

SDSU reviewed the information presented by the Site Visit Team regarding the University's reported crime statistics and disciplinary referrals for 2007, and concurs with the Team's assessment that the following incidences were not properly reported according to Clery criteria.

2007 CSR Initial Report and Updates		On Campus Property	Residential Facilities	Non-Campus Property	Public Property
Aggravated Assault	Initial Report '08	2	2	0	0
	Exit Conference Adjustment '09	4	1	0	2
	Program Review Report '10	2	1	1	0
Burglary	Initial Report '08	7	3	0	0
	SDSU Web	8	3	1	0
	Exit Conference Adjustment '09	7	2	4*	0
	Program Review Report '10 Actual	7	2	0*	0
Motor Vehicle Theft	Initial Report '08	0	0	0	2
	Exit Conference Adjustment '09	1	0	0	0
	Program Review Report '10	1	0	0	0
Arson	Initial Report '08	3	2	1	0
	SDSU Web	3	2	0	0
	Exit Conference Adjustment '09	N/A	N/A	N/A	N/A
	Program Review Report '10	3	2	1	0
Drug Law (arrests)	Initial Report '08	28	25	0	3
	Exit Conference Adjustment '09	23	11	21*	3
	Program Review Report '10	19	10	0*	3
Liquor Law (arrests)	Initial Report '08	239	140	3	60
	Exit Conference Adjustment '09	N/A	N/A	15*	N/A
	Program Review Report '10	185	70	1*	35
Liquor Law (disciplinary)	Initial Report '08	397	397	0	0
	Exit Conference Adjustment '09	407	407	0	0
	Program Review Report '10	407	407	0	0

NOTE: Residential facilities are a subset of On-Campus Property.

N/A indicates that this item was not addressed during the exit conference.

* Non-Campus Property data does not match the Program Review Report due to the requirement under Finding 3 that SDSU gather data for certain Non-Campus sites. This information was collected and posted as part of the Revised 2007 SDSU Campus Security Report – Statistical Disclosures (submitted to Department of Education 2009), see Item 5. This data is also accurately reported in the – Proposed Revised 2007 SDSU Campus Security Report – Statistical Disclosures attached as Item 2.

Based on the exit conference with the Site Visit Team, SDSU adjusted its statistical disclosures as indicated in the above table. These changes were made to the 2007 data in the 2009 CSR submitted on October 12, 2009. Also included in this revised report was the addition of the Sex Offenses-Non-Forcible Crime Statistics heading. The revised CSR submitted in 2009 is attached as Item 5. The changes were also made on the SDSU website (see Item 6), and the information

regarding the availability of this report was distributed to all students and staff in late September 2009 as part of the annual notification.

After reviewing the Program Review Report, additional changes have been made to the 2007 statistics proposed. These adjustments are delineated in the table on the previous page and are also accurately reported in the Proposed Revised 2007 SDSU CSR –Statistical Disclosures attached as Item 2. This report will be distributed to all students, faculty and staff once the final Program Review Report is received as directed under Finding 6.

2.b SDSU must review and revise its policies and procedures for preparing its campus security report to ensure that crime statistics are properly classified and disclosed on all subsequent reports.

The SDSU CSR Policy and Procedure Statements have been reviewed and updated to respond to the items identified by the Site Visit Team under this finding, see Item 3. The following is a summary of the policy and procedure changes made in this document:

- To ensure accurate classification and disclosure of arrests, UPD has assigned the duties of the Records Officer to the Corporal's position (for the policy revision, see Item 3 Revised SDSU CSR – Policy and Procedure Statements, 2010 – page 2).
- An audit trail on each arrest and disciplinary referral cited in the CSR will be maintained in the respective offices. This documentation includes items such as but not limited to: incident reports, interview notes, correspondence, and court records (for policy revisions, see Item 3 Revised SDSU CSR – Policy and Procedure Statements, 2010 – page 2).
- SDSU will maintain only a web-based annual report. If requests are made for a paper copy of the report, the person making the request will be directed to contact the Records Officer at UPD and a printed copy of the web-based version will be provided (for policy revision see Item 3 Revised SDSU CSR – Policy and Procedure Statements, 2010 – page 3).
- To remedy over-reporting of both arrests for Drug Law and Liquor Law Violations, the UPD Records Officer will determine which violation should be counted using the Uniform Crime Reporting (UCR) Hierarchy Rule. The UPD Records Officer will receive on-going training in the area of classifying crimes to avoid instances of improperly reporting multiple offenses (for the policy revision, see Item 3 Revised SDSU CSR – Policy and Procedure Statements, 2010 – page 2).
- To correct over-reporting of disciplinary actions for Liquor Law Violations, Judicial Affairs will no longer include students who are of legal drinking age in the Clery statistics (for the policy revision, see Item 3 Revised SDSU CSR – Policy and Procedure Statements, 2010 – page 2).

To further enhance and formalize the reporting procedures, the Clery Report Review Committee (CRRC) has been created. This entity reports to the Vice President for Student Affairs and the supervisor of the UPD. The CRRC is comprised of the Assistant Vice President of Student Affairs, the Coordinator of Judicial Affairs, Assistant Coordinator of Judicial Affairs, UPD Records Officer, and the Counseling Center supervisor. Broadly, the CRRC will serve as the oversight group for monitoring Clery compliance, updating policies and procedures in collaboration with the appropriate units, coordinating educational program efforts, and ensuring SDSU's accurate and timely submittal of the CSR. For a more detailed description of this

committee's function see Item 4 – Clery Reporting Review Committee Description. Policies regarding the workflow required of the CRRC are outlined in Item 3, Revised SDSU CSR – Policy and Procedure Statements, 2010 – page 3.

Finding 3: Failure to Report Crimes for Non-Campus Building/Property

Required Actions:
3.a SDSU is required to obtain and report crime statistics for any location that meet the definition of a non-campus building or property for the years 2006/2007/2008.

SDSU reviewed the locations of all non-campus based instructional sites for 2006, 2007, and 2008. Once the sites were identified, the Registrar's Office staff contacted the appropriate academic units to verify the location of the classes at those sites. The following is the list of all off-campus instructional sites for 2006/2007/2008 and the correct addresses:

OPE ID	Name of Location	Address
00347102	SDPURC	2205 Career Avenue, Sioux Falls, SD
00347103	Capital University Center	809 E. Dakota Avenue, Pierre, SD
00347104	West River Graduate Center	515 West Blvd Rapid City, SD*
00347105	West River Nursing Program Site	1011 11th St., Rapid City, SD
00347109	Gillette	525 West Lakeway Dr.; Gillette, Wyoming**

*This address was incorrectly noted in the Program Review Report
**This site was identified in an SDSU review of all off-campus instructional sites.

The Program Review Report also identified two other non-campus instructional sites which SDSU has confirmed were misidentified. These include:

- 00347107, College of Nursing RN Upward Mobility, is located on the SDSU main campus; the address, 225 Rotunda Lane, Brookings, SD is for Wagner Hall (renamed in 2010 from NFA – Nursing/Family Consumer Sciences/Arts & Sciences). This location is included in the SDSU On-Campus statistics.
- 00347110, Mission, South Dakota has not been an instructional site for SDSU since 2004. The SDSU Provost's Office has indicated that the Mission, SD location will be renamed as an inactive location with the Department of Education starting in 2010. The appropriate paperwork has been submitted to initiate this process. No crime statistics, therefore, were obtained from the local police department.

Each of the local police departments identified in the table above was contacted to provide 2006, 2007, and 2008 Clery data. SDSU updated the data determined to be omitted from these off-campus sites and reported the changes to the Department of Education in the October 2009, see Item 5 - Revised 2007 SDSU CSR-Statistical Disclosures. These changes were also made to the SDSU website and information regarding the availability of the report was distributed to all students and staff in late September 2009, see Item 6 –Revised 2007 SDSU CSR – Statistical Disclosures for a copy of the posted report.

3.b SDSU must review and revise its policies and procedures for preparing its campus security report to ensure the crime statistics are gathered and reported for non-campus properties.

As reported in Finding 2, SDSU developed a CRRC. Prior to their February meeting all of the SDSU non-campus locations will be identified by the Registrar's Office. This information will be shared at the February CRRC meeting. See Item 3 Revised SDSU CSR – Policy and Procedure Statements, 2010, page 3 for the policy revision. Letters will be sent to the

5

appropriate local police departments by the Assistant Vice President for Student Affairs asking for the appropriate statistics to be sent to SDSU (see Item 3 – Revised SDSU CSR – Policy and Procedure Statements, 2010, page 8 for the policy revision). A sample letter is attached and will be used as a template for the other locations (see Item 7 – Sample Letter to Local Police Department at Non-Campus Instructional Sites). An audit trail of communication between each local police department and the University will be maintained by the Assistant Vice President for Student Affairs to ensure accurate reporting at each location.

3.c SDSU should carefully evaluate the extent to which some additional locations may constitute separate campuses.

SDSU administration, through consultation with the General Counsel of the South Dakota Board of Regents, has reviewed the definition of separate campuses for Clery Act reporting. At this time, the non-campus facilities where SDSU courses are taught are not considered branch campuses based on this definition. These locations include: SDPURC (University Center) in Sioux Falls, SD; Capital University Center in Pierre, SD; West River Graduate Center and the West River Nursing sites, both in Rapid City, SD; and Gillette, located in Wyoming. Each of these sites will have Clery-related statistics reported under non-campus buildings, as specified by the Education Department in its Handbook for Campus Crime Reporting for delivery sites shared by multiple Title IV institutions, U.S. Department of Education, Office of Postsecondary Education. *The Handbook for Campus Crime Reporting*, Washington, D.C., 2005, 19 ("If your institution shares a campus with another Title IV institution, each must comply separately. Do not divide the property for reporting purposes").

Finding #4: Failure to Request Crime Statistics from Local Police for Non-Campus and Adjacent Public Property

Required Actions:
4.a SDSU is required to make a "good faith effort" to obtain statistics from the local Brookings Police Department at least on an annual basis.

A written request was submitted to the Brookings Police Department for 2007 data. On October 8, 2009, Brookings Police representatives responded that the department was not able to provide the requested data at this time for the 2008 Annual Report. SDSU attempted to revise the 2007 Annual Campus Security Report to indicate "Information not available from local authorities" through the Department of Education (DOE) website. In consultation with DOE officials, it was determined this information could not be changed for 2007. This notation was successfully completed for the 2009 CSR for the 2008 data, (see Item 5 - Revised 2007 SDSU Campus Security Report - Statistical Disclosures, submitted to the DOE 2009.

A written request was submitted on July 22, 2010 to the Brookings Police department for the 2009 data. The written request included a map of campus indicating all boundaries for the report as well as a physical description of campus. Further, the addresses for SDSU student organizations (such as Greek chapter houses) and non-campus based property in Brookings (such as the Brookings Airport) were also provided in the letter (see Item 8 Sample Letter to Brookings, SD, Police Department). SDSU continues to await a response from the Brookings Police Department. If the data is received, it will be included in the 2010 CSR. If data is not received, the appropriate notation will be documented in the report.

Finding #5: Failure to Maintain an Open Daily Crime Log in Accordance with Federal Regulations

Required Actions:
5.a SDSU is required to review its policies, procedures, and internal controls to ensure that all incidents of crime reported as occurring within the patrol jurisdiction are entered on a crime log that can be made available to the public. These revisions must provide for the designation of a capable official to ensure that the crime log is accurately and completely updated in a timely manner and that it is made readily available to the campus community and general public for review upon request.

Following the guidance of the Site Visit Team, SDSU completed a significant revision of the Daily Crime Log (DCL) made available to the public. Overall these policy and procedure revisions address the designation of a capable official, improved access to the DCL, more explicitly articulated reporting procedures, and standardization on civilian-friendly language. Highlights of these changes are identified below and further detailed in Items 3 Revised SDSU CSR – Policy and Procedure Statements, 2010, 9 – Revised SDSU Crime Log and 10 – SDSU Police Department Daily Crime Reporting Overview:

- Designated the Corporal as the UPD Records Officer responsible for ensuring that the DCL is updated and information is properly classified and transferred to Clery statistical reporting. Furthermore, this position is responsible for training dispatchers and office staff to permit access of the DCL to any individual requesting the log at UPD office during regular business hours. See Item 3 Revised SDSU CSR – Policy and Procedure Statements, 2010, page 3 for a list of the UPD Records Officer responsibilities and page 7 for policy change.
- Revised the DCL form which includes all required category headings (e.g. nature of crime, case number, date/time reported, date/time occurred, general location and disposition), see Item 9 – Revised SDSU DCL.
- Adopted civilian terms for describing the nature of the crime and disposition of incident on the DCL.
- Drafted and provided each UPD officer, dispatcher and employees with the SDSU Police Department Daily Crime Reporting Overview, see Item 10 for new policy.
- Outlined a 15-step process to describe work flow from when UPD is notified of incident to its concluding notation on the DCL, (see Item 10 SDSU Police Department – Daily Crime Reporting Overview, pages 1 and 2 for steps.
- Identified the specific criteria in Clery for the special classification of a Hate Crime, (see Item 10 – SDSU Police Department –Daily Crime Reporting Overview, page 2).

5.b SDSU response to the allegations raised in the February 3, 2010 Collegian article.

The *Collegian*, the SDSU student newspaper, on Feb. 3, 2010, printed a story about an anonymous student being denied access to the Daily Crime Log at the University Police Department. Not providing this information contradicted SDSU's current policy regarding the Daily Crime Log (DCL), (See Item 11, SDSU CSR – Policy and Procedure Statements, 2009, page 5 for a copy of the policy).

According to the department's surveillance video, the inquiring student requested the crime log using a description not understood by a new student worker in UPD. The student worker asked for assistance from office staff and was instructed to ask the inquiring student if she was looking for information that was regularly printed in the *Collegian*. The inquiring student responded, "Never mind," and left the building.

Although this incident appears to have been isolated to an individual employee, University officials recognize that miscommunication about the DCL is unacceptable. This incident identified the need for more rigorous and comprehensive training for all levels of staff responsible for the DCL.

To prevent any other incidents of this nature, SDSU has taken the following steps to ensure the DCL is available to all interested parties.

- Appointed an officially designated UPD Records Officer, (see Item 3-Revised SDSU CSR-Policy and Procedure Statements, 2010, pages 2, 3 and 7).
- Required the UPD Records Officer to conduct regular and comprehensive training on Clery requirements with specific attention to the DCL format and disclosure practices for all full-time, part-time, and student UPD staff (see Item 3-Revised SDSU CSR-Policy and Procedure Statements, 2010, page 3).
- Required the UPD Records Officer to conduct mandatory training for all new UPD employees including full-time, part-time, and student staff (see Item 3-Revised SDSU CSR-Policy and Procedure Statements, 2010, page 3).
- Distributed to all UPD personnel the Daily Crime Reporting Overview (see Item 10) which clearly delineates the disclosure criteria and time frame for recording and releasing the DCL.
- Included the following statement on the cover of the DCL, "This log is updated within 2 business days of when the crime is reported and is available upon request to any person." (see Item 9-Revised DCL). This statement was added to reinforce with the staff the importance of making this information available to the general public.
- Placed the DCL in a 3-ring binder at the UPD counter which makes it more accessible to the general public.

Finding #6: Lack of Adequate Policy Statements

Required Actions:
6.a SDSU is required to revise its annual campus security report to include all required statements of campus security policy, procedures and programming. SDSU must provide a copy of the revised document with its response.

The Program Review Report identified a concern with the list of officials responsible for receiving reports of potential crimes. SDSU has maintained two versions of this list, the printed and an on-line versions. As indicated in Finding 2, SDSU will maintain only a web-based list which will include the title, name, location, and phone number of each person as required. See Item 12- Revised List of SDSU Personnel to Report Crime for the details. This information will be updated annually through the CRRC in collaboration with the Human Resources office, (see Item 3 Revised SDSU CSR – Policy and Procedure Statements, 2010 – page 4 for the updated policy and Item 4 CRRC Description for the process).

SDSU's annual campus security report did not clearly identify the programming efforts in the areas of campus security procedures and practices, prevention of crime, and drug and alcohol-abuse education programs. A summary of these efforts are included in the Revised CSR- Policy and Procedure Statements, 2010, see Item 3, pages 11 and 12. These policies and programming efforts will be reviewed annually by the CRRC, (see Item 4 CRRC Description).

Once SDSU officials have received a final report from the DOE, the changes to the policies, procedures and programs in the annual CSR will be distributed to students, faculty, and staff by sending a postcard to all individuals directing them to the website to view revisions. If they prefer a hard copy, this may be requested through the UPD Records Officer. This information will also be provided on the postcard.

DAILY CRIME LOG– 2010

SDSU POLICE DEPARTMENT

The Daily Crime log is a summary of all crimes reported to, or discovered by the SDSU Police department. If a crime is initially reported to a campus authority other than the SDSU Police, it is not recorded in this log unless it is subsequently brought to the attention of the SDSU Police department. This log is updated with-in 2 business days of when the crime is reported and is available upon request to any person. For questions regarding the Daily Crime log, Contact Corporal Olson at 688.5537)

Pursuant to the Federal Jeanine Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act "Clery Act" the South Dakota State University Police Department is required o maintain a Daily Crime log of Reported Activity.

For more information on reporting criminal activity, please see the insert in the beginning of this binder.

Statement Addressing Voluntary Confidential Reporting

Confidential Reporting Procedures

If you are the victim of a crime and do not want to pursue action within the University System or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Chief or a designee of SDSU PD can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

Statement Addressing Limited Voluntary Confidential Reporting

CRIME REPORTING

The SDSU Police Department encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records under state law, the SDSU Police Department cannot hold reports of crime in confidence. Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can generally be made to other SDSU Police authorities, as identified below. Confidential reports of crime may also be made to Brookings Area Crime Stoppers at 692-STOP (605-692-7867).

Statement Addressing the Encouragement of Accurate and Prompt Crime Reporting

General Procedures for Reporting a Crime or Emergency

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the SDSU Police Department (UPD) in a timely manner. This publication focuses on UPD because it patrols the majority of the SDSU campus property adjacent to SDSU.

To report a crime or an emergency on the SDSU campus, call SDSU PD at extension 111 or, from outside the University phone system, (605) 688-6805. To report a non-emergency security or public safety related matter, call UPD at extension 5117 or, from outside the University phone system, (605) 688-5117.

If a crime or emergency dispatchers are available at these respective telephone numbers 24 hours a day to answer your call. In response to a call, SDSU PD will take the required action, dispatching an officer and may ask the victim or reporting party to stay on the phone until the officer arrives.

All SDSU PD incident reports are forwarded for review and potential action by the Office of Student Judicial Affairs. SDSU PD Investigators will investigate a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the Office of Student Judicial Affiars.

If assistance is required from the Brookings Ambulance or the Brookings Fire Department, SDSU PD will contact the appropriate unit. If a sexual assault or rape should occur, staff on the scene, including SDSU PD, will offer the victim a wide variety of services. SDSU has a Sexual Assault Response Team that has trained members who are available to assist a victim 24 hours a day.

This publication contains information about on-campus resources. That information is made available to provide SDSU community members with specific information about the resources that are available in the event that they become the victim of a crime. The information about "resources" is not provided to infer that those resources are "reporting entities" for SDSU.

Crimes should be reported to the SDSU Police Department to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate. For example, a crime that was reported only to the Student Health Center would not be included in the SDSU crime statistics.

SDSU Police Department

April 2010 - DAILY CRIME LOG

Box 520 FRMC - Brookings SD - 57006
Phone: 605.688.5117 Fax:605.688.4636

The Daily Crime log is a summary of all crimes reported to, or discovered by the SDSU Police department. If a crime is initially reported to a campus authority other than the SDSU Police, it is not recorded in this log unless it is subsequently brought to the attention of the SDSU Police department. This log is updated with-in 2 business days of when the crime is reported and is available upon request to any person. For questions reguarding the Daily Crime log, Contact Corporal Olson at 688.5537)

Note: Some crimes may have other charges in and arrest incident, however, the most severe charge is listed.

Case #	DATE	Nature of Crime	LOCATION	Date/Time Reported	Date/Time Occurred	Disposition	Officer
124135	4/1	Petty Theft	Aramark Food Services	4/1/2010	12:23 PM	4/6/10 - 4/14/10	*****	Open	U16
124136	4/1	Harrassing by phone, internet, other	Internet	4/1/2010	1:58 PM	Unknown	*****	Advice Given	U16
124144	4/5	Underage Alcohol Arrest	Caldwell hall	4/5/2010	7:09 AM	4/5/2010	7:09 AM	Criminal Arrest	U25
124145	4/5	Burglary - Forced Entry	SDSU STORES	4/5/2010	8:16 AM	4/2/10 - 4/5/10	*****	Open	U16
124147	4/5	Motor Vehicle Accident - HIT AND RUN	Grove Ln. Caldwell	4/6/2010	9:23 PM	4/6/2010	9:23 PM	Criminal Arrest	U22
124149	4/6	Harrassing by phone, internet, other	700 - 5th Ave	4/6/2010	1:38 PM	Unknown	*****	Unfounded	U28
124152	4/7	RAPE, ROBBERY	YOUNG PARKING	4/7/2010	12:23 AM	4/7/2010	12:23 AM	Criminal Arrest	U27
124155	4/7	Motor Vehicle Accident - HIT AND RUN	AG HALL PARKING	4/7/2010	7:48 PM	4/7/2010	7:48 PM	Open	U23
124157	4/8	Zero T .o2 - DUI Arrest	YOUNG PARKING	4/8/2010	2:00 AM	4/8/2010	2:00 AM	Criminal Arrest	U23
124158	4/8	Motor Vehicle Vandalism	Young Parking Lot	4/8/2010	5:57 AM	4/7/10 - 4/8/10	*****	Open	U21
124160	4/8	Motor Vehicle Vandalism	SDSU Stores	4/8/2010	4:06 PM	8:00 AM - 4:00 PM	*****	Open	U29
124162	4/8	Harrassing by phone, internet, other	Wecota Annex	4/8/2010	6:04 PM	4/7/10 - 4/8/10	*****	Advice Given	U28
124164	4/9	DUI Arrest	900 - 8th Street	4/9/2010	2:05 AM	4/9/2010	2:05 AM	Criminal Arrest	U23
124167	4/10	Motor Vehicle Burglary (x2)	900 - 16th Ave	4/10/2010	6:37 AM	4/10/2010	6:00 AM	Open	U25
124170	4/11	Drug Arrest, Underage Alcohol Arrest	Waneta Hall 1000 9th Avenue	4/10/2010	11:39 PM	4/10/2010	11:39 PM	Criminal Arrest	U20
124173	4/12	Grand Theft	CALDWELL HALL	4/12/2010	2:59 PM	4/12/2010	2:00 PM	Open	U16
124182	4/14	Harrassing by phone, internet, other	STUDENT MARRIED HOUSING	4/14/2010	6:51 PM	4/14/2010	2:10 PM	Open	U23
124183	4/15	Property Vandalism	McCrory Gardens	4/15/2010	9:31 AM	Unknown	*****	Open	U28
124184	4/15	Petty Theft	WEST HALL	4/15/2010	11:15 AM	2/1/2010 - 4/15/10	*****	Open	U28
124187	4/16	DUI Arrest, Pursuit	Intermural Parking	4/16/2010	1:47 AM	4/16/2010	1:47 AM	Criminal Arrest	U16
124188	4/16	Attempted Assault	E of Young Hall	4/16/10	2:01 AM	4/16/2010	1:30 AM	Unfounded	U18
124189	U21	Bike Theft	WEST HALL	4/16/2010	1:47 PM	18th 11:10 - 11:40 AM	*****	Open	U21
124191	4/16	Underage Alcohol Arrest (X2)	YOUNG PARKING	4/16/2010	9:25 PM	4/16/2010	9:25 PM	Criminal Arrest	U28
124192	4/18	Underage Alcohol Arrest	1000 - 16th Ave	4/18/2010	1:44 AM	4/18/2010	1:44 AM	Criminal Arrest	U25
124193	4/18	Burglary - No Force	CALDWELL HALL	4/18/2010	12:13 PM	4/13/10 - 4/17-10	*****	Open	U21
124195	4/18	Motor Vehicle Vandalism	HANSON PARKING	4/19/2010	10:17 AM	4/17/10 - 4/19/10	*****	Open	U21
124196	4/19	Bike Theft	ADMIN LANE	4/19/2010	1:58 PM	4/19/2010	1:58 PM	Open	U21
124202	4/20	Motor Vehicle Vandalism	Hansen Hall	4/20/2010	7:37 PM	4/18/10 - 4/20/10	*****	Open	U24
124205	4/21	Burglary - No Force	Pierson Hall	4/21/2010	3:47 PM	4/20/2010 - 4/21/10	*****	Open	U16
124206	4/22	Motor Vehicle Vandalism	Berg/Bailey PARKING	4/22/2010	9:19 AM	4/21/2010	Unknown	Open	U28
124208	4/23	Underage Alcohol Arrest (x2)	1400 - 9th Street	4/23/2010	2:33 AM	4/23/2010	2:33 AM	Criminal Arrest	U25
124209	4/23	Drug Arrest, Underage Alcohol Arrest (x3)	1000 - 9th Avenue	4/23/2010	1:41 AM	4/23/2010	1:41 AM	Criminal Arrest	U20
124211	4/24	Bike Theft	East of Pugsley Hall	4/24/2010	2:55 PM	4/24/2010	2:55 PM	Open	U16
124212	2/24	Petty Theft	Performing Arts Center	4/24/2010	4:40 PM	4/23/2010	9:25 PM	Investigations	U16
124215	4/24	Zero T .o2 - DUI Arrest	1400 - 8th St	4/24/2010	8:57 PM	4/24/2010	8:57 PM	Criminal Arrest	U16

Case #	Date	Offense	Location	Date	Time	Occurred	Time	Disposition	Age
124216	4/24	Underage Alcohol Arrest	800 - Medary Avenue	4/24/2010	11:29 PM	4/24/2010	11:29 PM	Criminal Arrest	U25
124221	4/27	Bike Theft	900 - of ST CT LN (Pierson Hall)	4/27/2010	10:02 AM	4/17/10 - 4/27/10	*****	Open	U21
124223	4/28	Fraud Theft	Internet	4/28/2010	16:45	Unknown	*****	Advice Given	U21
124224	4/28	Motor Vehicle Vandalism	Brown Hall Parking	4/28/2010	16:31	4/25/10 - 4/28/10	*****	Open	U21
124226	4/29	DUI Arrest, Pursuit	Young Hall Parking	4/29/2010	12:49 AM	4/29/2010	12:49 AM	Criminal Arrest	U23
124228	4/29	Bike Theft	Young Hall	4/29/2010	9:50 AM	4/29/2010	9:50 AM	Open	U21
124229	4/29	Motor Vehicle Vandalism	CCP Parking	4/29/2010	1:06 PM	4/28/10 - 4/29/10	*****	Field Investigation	U21
124233	4/29	Bike Theft	Dairy Micro	4/29/2010	3:06 PM	3:00 - 4:30 PM	*****	Open	U24
124235	4/30	DUI Arrest	1600 - 11th Street	4/30/2010	1:46 AM	4/30/2010	1:46 AM	Criminal Arrest	U27
124236	4/30	Motor Vehicle Vandalism	Student Married	4/30/2010	8:37 AM	4/29/10 - 4/30/10	*****	Open	U27
124237	4/30	Motor Vehicle Burglary	Young/Binnewies Parking	4/30/2010	10:33 AM	4/25/10 - 4/30/10	*****	Open	U27
124238	4/30	Simple Assault (x2)	Pierson Hall	4/30/2010	11:15 AM	4/30/2010	2:00 AM	Arrest Report	U27
124239	4/30	Motor Vehicle Vandalism	Young Hall Parking	4/30/2010	3:31 PM	4/22/10 - 4/30/10	*****	Open	U21

SDSU Police Department

May 2010 - DAILY CRIME LOG

Box 520 FRMC - Brookings SD - 57006

Phone: 605.688.5117   Fax:605.688.4636

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Note: Some crimes may have other charges in and arrest incident, however, the most severe charge is listed.

Case #	DATE	Nature of Crime	LOCATION	Date/Time Reported	Date/Time Occurred	Disposition	Officer
124240	1-May	Underage Alcohol Arrest	8TH ST – 14TH AVE	5/1/2010 1:35 AM	5/1/2010 1:35 AM	Criminal Arrest	U25
124242	1-May	Petty Theft, Underage Alcohol Arrest	800 Student Center Lane	5/1/2010 9:17 PM	5/1/2010 9:17 PM	Criminal Arrest	U20
124244	2-May	DUI Arrest	NCD & 16th Ave	5/2/2010 2:00 AM	5/2/2010 2:00 AM	Criminal Arrest	U25
124250	3-May	Burglary - No Force	Admin	5/3/2010 4:00 PM	8/9/09 - 5/3/2010 *****	Open	U28
124251	3-May	Petty Theft	Wellness Center Locker Room	5/3/2010 7:30 PM	5/3/2010 4:30 AM	Open	U22
124253	3-May	DUI Arrest	2100 6th Street	5/4/2010 1:40 AM	5/4/2010 1:40 AM	Criminal Arrest	U20
124255	4-May	Petty Theft	Binnewies Hall	5/4/2010 10:41 AM	5/4/10 9:30 AM	Open	U28
124257	4-May	Rape	Mathew Hall	5/4/2010 8:30 PM	10/0/2009 *****	Unfounded	U27
124258	5-May	Motor Vehicle Vandalism	Berg/Bailey Parking	5/5/2010 2:12 PM	4/30/10 - 5/5/10 *****	Open	U28
124259	5-May	Burglary - No Force	Waneta Hall	5/5/2010 2:17 PM	5/5/10 1:00 PM	Open	U28
124260	5-May	Motor Vehicle Accident - HIT AND RUN	Intramural Parking	5/5/2010 3:31 PM	5/5/2010 3:31 PM	Open	U28
124263	6-May	Burglary - No Force	Ag Engineering	5/6/2010 8:02 AM	03/2010 - 5/5/10 *****	Open	U28
124266	6-May	Petty Theft	Briggs library	5/6/2010 2:08 PM	5/6/10 12:30 PM 1:45 PM	Open	U28
124267	6-May	Harrassing by phone, internet, other	Internet Crime	5/6/2010 5:30 PM	1/26/07 *****	Agency Assist	U27
124270	7-May	DUI Arrest	800 Block - 11th Street	5/7/2010 11:14 PM	5/7/2010 11:14 PM	Criminal Arrest	U21
124273	9-May	DUI Arrest	1800 Block - 6TH STREET	5/9/2010 2:22 AM	5/9/2010 2:22 AM	Criminal Arrest	U20
124279	10-May	Petty Theft	HPER	5/10/2010 10:02 AM	5/7/10 - 5/10/10 *****	Closed	U28
124280	13-May	Burglary - No Force	Alumni Center	5/13/2010 10:02 AM	5/7/10 - 5/10/10 *****	Open	U24
124281	13-May	Petty Theft	Dykhouse Center	5/13/2010 10:37 AM	Unknown *****	Unfounded	U21
124283	14-May	Burglary - Forced Entry	McCrory Gardens	5/14/2010 7:32 AM	5/13/10 - 5/14/10 *****	Open	U16
124285	14-May	Bike Theft	Wanteta Hall	5/14/2010 12:52 PM	5/7/10 - 5/14/10 *****	Open	U24
124287	17-May	Burglary - Forced Entry	Avera Health and Sceince	5/17/2010 8:54 AM	5/16/10 - 5/17/10 *****	Unfounded	U28
124315	30-May	DUI Arrest	1200 Block - 8th Street	5/30/2010 9:44 PM	5/30/10 9:44 PM	Criminal Arrest	U22

SDSU Police Department

June 2010 - DAILY CRIME LOG

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Note: Some crimes may have other charges in and arrest incident, however, the most severe charge is listed.

Case #	DATE	Nature of Crime	LOCATION	Date/Time Reported		Date/Time Occurred		Disposition	Officer
124320	2-Jun	Bike Theft	Grove Loop	6/2/2010	2:09 PM	6/1/10 - 6/2/2010	*****	Open	U24
124329	8-Jun	Burglary - No Force	Briggs Hall	6/8/2010	2:17 PM	6/4/10 - 5/25/10	*****	Open	U21
124334	12-Jun	DUI Arrest	900 Block - 7th St	6/12/2010	1:33 AM	6/12/2010	1:33 AM	Criminal Arrest	U25
124335	12-Jun	DUI Arrest	2100 Block - 11th St	6/12/2010	1:44 AM	6/12/2010	1:44 AM	Criminal Arrest	U16
124337	14-Jun	Bike Theft	Wellness Center	6/14/2010	12:00 PM	6/14/	1:00 PM	Open	U26
124340	17-Jun	Motor Vehicle Accident - HIT AND RUN	Dairy Micro Parking	6/17/2010	10:03 AM	6/17/10	10:03 AM	Open	U16
124345	22-Jun	Burglary - No Force	Wecota Hall	6/22/2010	10:55 AM	6/19/10 - 6/21/20	*****	Open	U21
124352	27-Jun	DUI Arrest	900 Block - 7th St	6/27/2010	2:15 AM	6/27/10	2:15 AM	Criminal Arrest	U16

SDSU Police Department

July 2010 - DAILY CRIME LOG

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Note: Some crimes may have other charges in and arrest incident, however, the most severe charge is listed.

Case #	DATE	Nature of Crime	LOCATION	Date/Time Reported		Date/Time Occurred		Disposition	Officer
124357	2-Jul	Motor Vehicle Accident - HIT AND RUN	Union Parking	7/2/2010	3:16 PM	7/2/2010	3:16 PM	Open	U24
124363	8-Jul	Protection Order Violation	Bailey Hall	7/8/2010	8:24 AM	7/7/2010	8:10 PM	Criminal Arrest	U26
124365	9-Jul	DUI Arrest	7th St & 9th Ave	7/9/2010	3:18 AM	7/9/2010	3:18 AM	Criminal Arrest	U25
124369	11-Jul	Drug Arrest (x2)	700 block - 14th Ave	7/11/2010	2:30 AM	7/11/2010	2:30 AM	Criminal Arrest	U25
124370	11-Jul	Burglary - No Force	Caldwell Hall	7/11/2010	11:45 AM	6/9/10 - 7/11/10	11:45 AM	Open	U24
124372	12-Jul	Petty Theft, Property Vandalism	McCrory Gardens	7/12/2010	7:26 AM	12:01 - 7:26	*****	Investigations	U22
124373	12-Jul	Simple Assault Domestic	BIOSTRESS	7/12/2010	7:26 AM	7/12/2010	6:30 PM	Closed	U25
124375	13-Jul	Crimestoppers tip - Grand Theft	North Campus Drive	5/4/2010	4:26 PM	UNKNOWN	*****	Unfounded	U26
124378	12-Jul	Bike Theft	Medary Commons	7/12/2010	8:07 AM	7/1/10 - 7/2/10	*****	Closed	U24
124388	22-Jul	Grand Theft	Student Union	7/22/2010	10:18 AM	5/7/10 - 7/7/10	*****	Open	U24
124390	26-Jul	Motor Vehicle Accident - HIT AND RUN	Dairy Micro Parking	7/26/2010	12:21 PM	7/26/2010	12:21 PM	Pending	U24
124391	28-Jul	Obtaining Services without payment	Oak Lake Field Research Station	6/28/2010	10:00 AM	6/7/10 - 6/22/10	*****	Open	U26

Disposition Categories Defined

Criminal Arrest: The disposition of "Criminal Arrest" is given after a suspect for a crime has been arrested for the crime, or issued an arrest citation and released. Any person arrested or issued a citation is not guilty until proven in a court of law.

Investigations: The disposition of "Investigations" is given after a crime has been reported, and the case is forwarded to investigations and the crime has enough details and information to investigate. If the case does is unsolvable due to lack of information or there are no more leads to follow up with, the disposition will change to "Open".

Open: The disposition of "Open is given after a crime is reported, however the current case lacks necessary detail, evidence or information to continue an investigation. If more detail should come to the attention of the SDSU Police Department, the disposition will change.

Pending: The disposition of "Pending" is given when a crime has occurred and suspect has been identified, however, the disposition is awaiting further information or recommendations from the states attorney for charges.

Closed: The disposition of "Closed" is given when a crime has been reported however the situations was resolved by other means or an item that was stolen was recovered after reported stolen, however no arrests where made.

Unfounded: The disposition of "unfounded" is given after a crime has reported then investigated and is determined that a crime did not occur.

Advice Given: The disposition of "Advice Given" is given after an incident has been reported, however does not meet the level of a crime and is a civil matter that can not be handled by law enforcement.

Agency Assist: The disposition of "Agency Assist" is given after a crime is reported to the SDSU Department, however the crime occurred off campus on public property and the SDSU Police Department turns over the investigation to the respective agency. For an Agency Assist, the SDSU Police is still involved in the investigation if a victim or suspect is a student or SDSU Employee.

Judicial Referral: The disposition of "Judicial Referral" is given when an incident happens that lacks the means to investigate criminally, however, is still a violation of SDSU Policy or is a matter that has the potential to harm one-self or others. The case is forwarded to Student Judicial Affairs for follow-up. It must be noted that all crimes reported to the SDSU Police Department where a victim, suspect or both are students and the crime occurs on SDSU property or affiliated property, it is forwarded to Judicial affairs for additional SDSU sanctions in addition to a criminal arrest by SDSU Police.